

Formulaire d'inscription à une formation

Inscription à une session de formation IR

Remplissez s'il vous plaît ce formulaire et renvoyez celui-ci à :

FLIR Systems ATS, 40 Avenue de Lingenfeld, 77200 TORCY, FRANCE, Email: FR@irtraining.eu

Adresse du demandeur:

Société:	
Service:	
Nom, Prénom:	
Adresse:	
Code Postal	
Ville:	
Téléphone ☎ :	
Fax ☎:	
E-mail ✉:	
No vente taxes.	

Adresse de facturation (si différent)

Société:	
Service:	
Nom:	
Adresse:	
ZIP/Ville:	

Informations complémentaires (si disponible)

No.de commande:	
No de voucher.:	
For packages	Nom du distributeur et référence de commande :

Informations concernant le stagiaire

Nom :	
Prénom :	
Service :	

Téléphone :	
Email:	

Informations concernant la formation

Date:	Formation/Séminaire (Intitulé et ville):	Prix:

Details à propos de votre équipement (pour la partie pratique):

Modèle de caméra thermique:	Logiciel et version:

Je m'inscris/inscrit la personne ci-dessus à la formation et en signant le formulaire, je déclare avoir lu et pris connaissance de la déclaration de confidentialité se trouvant au dos de ce formulaire.

(Lieu/ Date)

(Signature du stagiaire)

(Lieu/ Date)

(Signature de l'employeur)

Terms and conditions for booking of courses, seminars and other events organized by the Infrared Training Center (ITC)

1. Registration

By registering, you acknowledge the terms and conditions and the privacy policy of ITC. Your registration will be binding upon our confirmation.

2. Payment

The amount of the tuition fee can be seen in our current price list. The fee is payable immediately upon receipt of invoice without deduction. Normally, the fee must be paid before participating in the class.

3. Cancellation

ITC reserves the right to cancel the event if there is insufficient number of participants up to 10 days prior to the event, and to propose an alternative date. If the event or parts of the event are cancelled due to force majeure or for other cause (e.g. illness of the presenter), the participants will be informed immediately. Recourses are excluded. ITC reserves the right to substitute, in exceptional cases announced the trainer by other speakers and to change the program flow.

If you have already booked on the event and you cannot attend, please give notice of departure not later than 15 days prior to the event in writing (letter, fax, e-mail). In case of later cancellation, we reserve the right to charge you the following fees:

	Change booking	Cancellation
14 to 7 days prior to course start	150 € or 150 £ or 150 \$	50% of the course fee
6 or less days prior to course start	50% of the course fee	80% and for no show 100% of the course fee

The participation of a replacement is possible without additional charge. This valid for in-house courses, too.

4. Copyrights

The course materials are copyrighted. The reproduction, distribution or other use of the course materials or parts thereof is permitted only with explicit written permission from the ITC.

5. Liability

The events will be prepared by qualified authors and speakers carefully implemented. The ITC is not responsible for data timeliness, accuracy and completeness in relation to the course materials and the conduct of the event.

6. Governing Law and Jurisdiction

It is the law of the Sweden excluding the United Nations Convention on Contracts for the International Sale of Goods (CISG). Jurisdiction is Stockholm

Privacy policy ITC course registration

Your privacy is important to us, and we want you to know and understand how we collect and use your data. In order to offer you ITC's services, to conduct training, to assure that it is really you who is attending the course, and to assure that the right person will be certified, we need to collect and process some of your personal data.

1. Personal data FLIR and FLIR training partners collect and process for all ITC classroom courses

- First name and last name for the course diploma.
- Company, address and e-mail to invoice you
- If different, the invoicing address and related contact name to invoice you for the training.
- The course participation list to proof your attendance and to obtain your consent on sending you general ITC information, e.g.as newsletters or reminders on your certification renewal needs.
- Your evaluation sheet, where you have the choice to be anonymous, to improve our services.
- Your e-mails with inquiries related to training.

2. Personal data FLIR and FLIR training partners additionally collect and process for ITC's Certification courses

- A photograph of you to issue the certificate.
- As a proof of your identity, your name on the identification sheet with the testimony of the course instructor.
- Your answer sheets from the exam.

3. Further information

If classroom courses are held at seminar hotels, we also may need to share your name and address with the venue for organizational and safety reasons.

If your register at FLIR for a course organized by a FLIR partner or vice versa, FLIR and the partner exchange your relevant personal data accordingly.

To examine, change, or delete your personal information, contact training@flir.se.

INFORMATION NOTICE FOR ITC CLASSROOM TRAINING PARTICIPANTS

This information notice describes use of your data by FLIR and its subsidiaries when they carry out operations for the Infrared Training Center ("ITC"), the business unit responsible for managing the ITC training programs and delivering the ITC trainings and/or outsourcing thereof to one of our licensed training partners, when these trainings are delivered in a classroom, including the administration of the related examination procedures leading to the issuance of certifications by FLIR or by external bodies.

References in this information notice to **FLIR, we or us** shall mean all FLIR affiliates involved in the organization and/or delivery of ITC trainings and related certifications.

- 1. Personal data we collect.** We collect and process personal data about you when you interact with FLIR as a student to register for and/or attend an ITC classroom training (by completing and signing the applicable registration form, together with your employer and returning it to FLIR and/or completing and/or signing the training attendance list), or with one of our licensed training partners or distributors (in which case FLIR will receive the said data from these services providers):

The following data, collected via the different forms used by FLIR in this process and/or via similar forms used by FLIR's Distributors and training partners (if applicable):

- your first name and last name, email address and telephone number
- For trainings leading to certification by external bodies (such as ISO9712), as a prerequisite of the external body to obtain the certification: your age/date of birth; Written confirmation by your employer and by yourself regarding your Infrared experience and regarding the completion of a vision accuracy test and date thereof;
- your employer's Company address, contact name, email address and phone number; If different, invoicing address and related contact name;
- IP address collected when you and/or your employer book a training via an online registration form (Questback)
- credit card details (of your employer or of yourself) when a course is booked via FLIR's Webshop
- Training evaluation form (if you have chosen to mention your email address on the form).
- Emails you sent to FLIR with enquiries regarding the training
- Your former Certifications (if applicable);
- Attendance List to be signed off by yourself and the instructor and completed with your first and last name, address, and email address
- For Certification courses and Certification Card issuance by FLIR: your photograph, your exam Answer sheet; Identification sheet with your name, signed off by yourself and by the instructor; Student Registration Card (SRC) to be completed upon successful completion of the course;

- 2. Purposes we process personal data for;** We process this personal data for the following purposes:

- to fulfill a contract with your employer and/or FLIR's distributors for the provision of the course purchased and/or the administration of the related certification procedure (if a Certification course has been purchased). This will include: communicating with you (including for the sending and receiving of completed registration forms, logistical arrangements); issuance of course diplomas; establishing proof of training attendance; improvement of ITC trainings ; In addition, for certification courses, this will imply : verification of your identity (as proof of personal exam attendance), issuance of a certification card with your photograph, exam results and ID data (and sending of the certification by the Swedish ITC Certification subsidiary to your country of residence by encrypted file transfer); passing on prior certification requirements of external certification bodies (and confirmation of completion of such requirements: vision testing and experience, without receipt of the report which is submitted directly by the course attendant to the examiner);
- to pursue our legitimate interests, in particular of improving training quality and keeping up to date user skills and Certifications, including :

- to respond to any questions, comments or complaints you may send us;
- we may have to transfer your application request and hence contact details, to one of our local Licensed training partners or dealers, and to external certification bodies;
- we will communicate your personal data to seminar facilities (if applicable) to guarantee compliance with their safety and tax procedures;
- We may use your former certifications and email address to send you reminders to renew certifications that are about to expire;
- to invite you to take part in training evaluation by completing a form (which you can choose to complete on anonymous basis);
- to share them with other FLIR affiliates for internal administration purposes (order intake, invoicing etc.);

- to send you newsletters about FLIR's ITC training courses, if you have consented to receiving such communications (by way of affirmative action on the Attendance list).
- To comply with applicable laws and protection of FLIR' legitimate business interests and legal rights, including, but not limited to, use in connection with legal claims, compliance (in particular export controls), regulatory and investigative purposes (including disclosure of such information in connection with legal process or litigation).

- 3. Legal basis for the processing of personal data;** Your personal data is processed based on:

- A contract: to provide the training and/or certification your employer has ordered for you.
- Your consent (which you provided affirmatively in the Attendance List): to receive newsletters about our trainings. You have the right to withdraw your consent at any time by sending an email to PersonalDataManager@flir.com or by following the unsubscribe instructions in the electronic communication.
- Compliance with any legal obligation applicable to FLIR.

Sharing personal data with other Parties; FLIR may share your personal data for the abovementioned purposes with the following parties:

• **FLIR Affiliates:** A list of FLIR affiliates involved in the ITC trainings with whom personal data may be shared, along with their contact details can be found at the link provided in Section 7.

• **Other third parties:**

• **Licensed training partners** (instructors and/or training centres), and distributors: if needed for the purposes of allowing them to organise and/or provide the courses you requested (and to the extent FLIR has received your personal data which are normally collected by these licensed training partners from you, and then shared with FLIR for the purposes described above).

• **External certification bodies and operators of classroom facilities** in seminar hotels (where applicable).

• By law these parties have an obligation to provide you with information relating to how they will use and protect your personal data that is equivalent to the information contained in this notice.

• **Government Authorities/Law Enforcement Officials:** Personal data may be shared with government authorities and/or law enforcement officials if required for the purposes above, if mandated by law or if required for the legal protection of our legitimate interests in compliance with applicable laws (including export controls).

- 5. Transferring personal data outside the E.E.A.;** Where information is transferred out of the European Economic Area (E.E.A.), and where this is to a member of FLIR or a third party in a country that is not subject to an adequacy decision by the E.U. Commission, data is in all cases adequately protected under appropriate safeguards such as E.U. Commission approved standard contractual clauses, an appropriate Privacy Shield certification or a vendor's Processor Binding

Corporate Rules. A copy of these safeguards can be asked to: PersonalDataManager@Flir.com

Your rights; You may be entitled to ask FLIR for information on the personal data FLIR collects and uses and a copy of your personal data, to correct it, and under certain circumstances, erase or restrict its processing, or to ask us to transfer some of this personal data to other organizations. You may also have rights to object to some processing activities, such as the profiling we may perform for the purposes of direct marketing, and, where we have asked for your consent to process your data, to withdraw this consent. These rights may be limited in some situations – for example, where we can demonstrate that we have a legal requirement to process your data. In some instances, this may mean that we are able to retain data even if you withdraw your consent. Where we require personal data to comply with legal or contractual obligations, then provision of such data is mandatory: if such data is not provided, then we will not be able to manage our contractual relationship, or meet our obligations. In all other cases, provision of personal data requested by FLIR to you is optional. If you have any concerns about how we process your data, you can get in touch at

PersonalDataManager@Flir.com. In the event you have unresolved concerns, you also have the right to complain to the data protection authority of your country of residence.

Controller and contact options; The data controller for your personal data are the local ITC subsidiaries of FLIR and to which the registration forms shall be addressed; FLIR Systems AB is the data controlling ITC subsidiary for all data flows involved in the issuance of certification cards. You will find the list of the FLIR controlling entities concerned, with their respective legal entity name and contact details at : <http://itraining.eu/en/contact-us/itc-emea.html>.

For any questions or concerns relating to this information notice, or our data protection practices, please contact us at the FLIR legal entity with which you have a relationship.

Data retention and deletion; We will keep your personal data for as long as necessary to provide the requested training, certifications and related renewals. For Certification courses the data needed to send your renewal reminders is kept for min. 6 years, and your photograph (to allow us to issue the Card) for 6 months to facilitate the correction of errors on the certification Card or retaking the exam concerned. Afterwards, we may retain data for an appropriate period to protect ourselves from legal claims, to administer our business, or to the extent permitted by applicable law, which may require us to hold your personal data for specific periods. We will delete your personal data, when you withdraw your consent, or when you object to the processing in accordance with "What rights to you have in relation to your data" (see above) or when we are obliged to delete it in accordance with an obligation under applicable law.

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